

## Notes of the COMPRES Executive Committee meeting of 30 April 2015

Present: J Bass (President), A Campbell, J Jackson, A Kavner (joined late), W Panero (Vice Chair), Q Williams

Absent: P Burnley (Chair)

Start time: 12:00 East coast time, by teleconference.

### AGENDA

1. Approval of the Agenda
2. Approval of the minutes of April 16
3. Update: COMPRES budget and program plan for 2015-16 (Bass)
4. Update on Planning Document (Burnley)
5. Update on nominations committee (Fei, Bass)
6. COMPRES election position statements (Burnley)
7. Update on Annual Meeting and Program committee for 2016 annual meeting (Jackson)
8. Site visit to NSLS-II: start preparations (Campbell, Bass)
9. President Search matters (Panero)
10. COMPRES renewal preparation (part of annual meeting)
11. COMPRES member volunteer list (Burnley)

### Minutes

1. Approval of the Agenda  
QW moved, WP 2<sup>nd</sup>, approved by voice count.
2. Approval of the minutes of April 16  
WP moved to approved minutes as amended, JJ 2<sup>nd</sup> approved by voice count.
3. Update: COMPRES budget and program plan for 2015-16 (Bass)  
Budget and justification were submitted.
4. Update on Planning Document (Burnley)  
PB reported on a conversation with P Dera, who indicated that a draft should be finished by the annual meeting.
5. Update on nominations committee (Fei, Bass)  
Invitations are out. Some input was received.
6. COMPRES election position statements (Burnley)  
The question of having position statements by candidates for all positions was discussed. No statements will be required for the 2015 election because invitations have already been sent. This issue should be revisited in the future.
7. Update on Annual Meeting and Program committee for 2016 annual meeting (Jackson)

JJ gave an update on the program. A draft schedule will be distributed. The results of a vote for a new program committee will be distributed to the ExComm.

8. Site visit to NSLS-II: start preparations (Campbell, Bass)

The timing and content of a site visit to NSLS-II was discussed, without a firm decision being made. The scope will include a review of the facility and management teams. Examples from past site reviews will be distributed. Items for review will include plans for the future, the user base, and beamline use statistics even if only for 1-2 cycles. Review will include the XPD and FIS projects.

9. President Search matters (Panero)

The Executive Committee met in closed session, without members having a conflict of interest, to discuss the search for a new President.

Adjourn: 1:25 PM East Coast Time

Not discussed:

10. COMPRES renewal preparation (part of annual meeting)

11. COMPRES member volunteer list (Burnley)

Notes by WP and JB