

Minutes of the COMPRES Executive Committee Meeting 12 February 2016

Present: Carl Agee (President) Abby Kavner (Chair), Wendy Panero (Vice Chair/Secretary), Heather Watson, Mark Rivers, Quentin Williams, Jennifer Jackson.

Absent: Steve Jacobsen

Start 10:00 AM PST

AGENDA

10:00 Consent agenda: approve minutes and notes from 22 January 2016 (Abby)

10:05 COMPRES-Central update (Carl)

10:20 Discussion of suggested speakers list for annual meeting (Jennifer)

10:30 NSLS-II FIS update (Abby and Carl)

MINUTES

10:00 Consent agenda: Minutes and notes from last meeting, 22 January 2016 (Abby)

Edits from JJ

JJ move to approve as amended QW second, approved by unanimous voice vote.

10:05 COMPRES-Central update (Carl)

CA sent out call (on COMPRES-listserv) for 1-pagers, request for renewal proposals, and new initiatives.

CA reports on telecon with John Hill (NSLS-II) from 1/27/16. President's budget for DOE was approved which is \$110M for NSLS-II, therefore the plans for FIS-MET beamline are on track. Projected timeline: Feb. 26 Bid package goes out, Mid-March bids come in, Project Start is early-May, completed cabin on the floor by end of calendar year. This will allow offline IR equipment to be moved from present location to the floor for use.

NSLS-II Pass system now set up to accept users for off-line IR system starting this summer

CA sent out cleaned up offline IR PUA PUP docs ~ we need to look at and discuss them (below).

COMPRES website construction is in progress.

CA will travel to NSF for a 3/21/16 meeting with David Lambert. The visit will include a 9 AM presentation to EAR program staff and visits with Sonia Esperanca, Robin Reichlin, and Carol Frost. Topics of discussion will be the year-5 budget and the renewal proposal.

10:20 Discussion of suggested speakers list for annual meeting (Jennifer)

A list of potential invited speakers was discussed and the committee recommended a short list to start with. The target is five keynote speakers.

10:35 NSLS-II FIS update (Abby and Carl)

CA circulated the NSLS-II offline IR Partner User Proposal (PUP) and a draft version of the Partner User Agreement (PUA) for discussion.

Some items raised in discussion about the Partner User agreement:

Lack of clarity about dates, because the information in the PUP does not agree with the PUA.

Lack of clarity about signatories. PUA needs to be signed both by CIW and COMPRES, because both parties have commitments in the proposal and agreement.

PUA is missing a sunset clause—which should include criteria and a timetable for parties to unilaterally sunset the project. PUA also should clearly state that continuing funding is subject to annual review as well as six months notice by any of the signatories.

The PUA should be consistent with our other PUA agreements.

These suggestions are to be incorporated into a revised version and discussed at the next ExComm meeting.

A further discussion followed on the FIS management roles and responsibilities of CIW and COMPRES. CA will have a conversation with George Cody (CIW)

Adjourn 10:49 AM PST

Approved by unanimous voice vote.