

Minutes of the COMPRES Executive Committee Meeting of 19 September 2014

Present: J Bass, P. Burnley, W. Panero, Q. Williams, J. Jackson, A Campbell, A. Kavner, Y. Fei (>1:36)

Absent: None

1. Approval of minutes of September 5
2. Update on Planning Meeting (Burnley)
3. Discussion of Management Plan and Safety Plan for BM6 at APS
4. COMPRES President position and search
5. Newsletter
6. Publications committee
7. Yearly ExComm schedule of activities
8. Approval of Abby Kavner's EOID committee charge.

1. Approval of minutes of Sept 5. Edit from JJ.

WP move to approve; no second.

QW moved to approve Sept. 5 minutes to next meeting; WP 2nd; approved by voice count.

2. Update on Planning Meeting (Burnley)

The organizing committee continues to meet weekly; 40 registered so far. Kavner has constructed a schedule with 4 confirmed speakers; awaiting some responses. Input is being collected from the community. Target attendance >50 people. Sent individual invitations.

3. Discussion of Management Plan and Safety Plan for BM6 at APS.

The Facilities Committee has discussed the plans. Additional comments are likely. The organizational structure continues to be discussed and more comments are expected. Beamtime allocation, the responsibilities of individual beamline scientists, any possible expected cross training, and expectations of all staff was discussed. Possible relationships between 6BM and GSECARS, office space for the COMPRES beamline scientist, and lab space for COMPRES experiments should be specified as appropriate.

The safety plan needs a Standard Operating Procedures document and safety certification.

Duration of the agreement and its relation to the annual COMPRES funding cycle was discussed.

The urgency for a report and recommendations from the Facilities Committee was discussed.

An Executive Committee meeting will be held in 1 week to hear from the Facilities Committee and to continue discussion of the Management Plan.

Communications from Don Weidner on his role in previous versions of the Management Plan were discussed.

The likely need for long-term succession plans and strategy for facilities was discussed. Issues that need to be addressed are the distance between PI's and facilities, overlap between various COMPRES efforts, ownership of equipment, and the eventuality of a PI stepping down from the role of manager and spokesperson. The need for long-term strategy and contingency plans was stressed. Incorporation would address some concerns over ownership of equipment and could be revisited in the future. A previous report on incorporation will be sent out for reference. (QW sent it @3:09 EDT.)

4. COMPRES President position and search

UIUC Geology Department Head (Tom Johnson) and SESE School Director (Steve Marshak) gave their agreement to a search for a new President being done by UIUC.

The Executive Committee deems it appropriate to run the search through UIUC. Timing of a transition should be such that the new president can take charge of the next renewal. This will be a large time commitment and the new President should be ready to move on the renewal process.

EC members will work with Burnley to identify a search committee.

QW motioned to adjourn, JJ 2nd, all in favor. 3:26 EDT

Notes by WP and JB